

**BOARD OF SELECTMEN
SPECIAL MEETING MINUTES - APRIL 25, 2011**

6:30 p.m. - Algonquin High School, 79 Bartlett Street, Northborough, MA

MEMBERS PRESENT: Dawn Rand, Chairman
Jeff Amberson, Vice Chairman
Leslie Rutan, Clerk
Fran Bakstran
William Pantazis

OTHERS: John Coderre, Town Administrator
Kimberly Hood, Assistant Town Administrator
Diane Wackell, Executive Assistant
Mark Leahy, Police Chief
Jason Little, Town Accountant
Attorney Katharine Doyle, Kopelman & Paige

6:35 p.m. - APPROVAL OF COMMON VICTUALLER LICENSE
Mama's Pizzeria & More - 10 Blake Street

Selectman Amberson moved the Board vote to grant a Common Victualler License to Jennifer Adams d/b/a Mama's Pizzeria & More at 10 Blake Street providing that the licensee receives satisfactory inspections by the Building, Fire and Health Departments; Selectman Rutan seconded the motion; all members voted in favor.

6:38 p.m. - EXECUTION OF COLLECTIVE BARGAINING AGREEMENT
Between the Town and Northborough Firefighters Local 3057.

Selectman Pantazis moved the Board vote to execute the Collective Bargaining Agreement between the Town and Northborough Firefighters Local 3057 effective July 1, 2010 through June 30, 2013; Selectman Amberson seconded the motion; all members voted in favor.

6:40 p.m. - CLARIFICATION OF RECORD
For Dog Hearing Proceeding of April 11, 2011.

Mr. Coderre informed the Board that a determination letter with an attached map was sent to Brant Viner and Margaret Harling confirming the Board's vote following the April 11, 2011 Dog Hearing. After the letter was mailed, it was discovered that there was a discrepancy between the language included in the letter versus the language included in the motion made by the Board.

Mr. Coderre explained that his understanding of the Board's intent at the hearing was to replicate the dog officer's recommended fence area, which was to be placed off the back of the house around to the front of the house, with the express goal of including the "Y" section of the driveway. The dog officer also recommended that the fence in the front include a setback from the road of at least 125 feet.

CLARIFICATION OF RECORD CONT. . .

Mr. Coderre further explained that as a result of the Board trying to take the wishes of the dog owners into consideration, various amendments to the Dog Officer's recommendation were suggested. In the Board's attempt to accommodate the dog owner's wishes, some of the dimensions of the required fencing were inadvertently confused in the final motion.

Following a brief discussion, the Board clarified the record by affirming that the contents of the determination letter were correct.

Selectman Bakstran moved the Board vote to clarify the record by affirming that the contents of the determination letter and attached map from the Town Administrator to Brant Viner and Margaret Harling dated April 14, 2011 correctly state the intent of the Board as discussed during the public hearing held on April 11, 2011; Selectman Amberson seconded the motion; all members voted in favor.

6:48 p.m. - REQUEST TO RELEASE MITIGATION FUNDS

For the Melican Middle School Green Repair Project.

Mr. Coderre informed the Board that the School Committee and the Appropriations Committee have unanimously approved a revised Green Repair Project at the Melican Middle School limited to just the boiler replacement. As a result, the Peaslee School roof project could be completed without debt, subject to the Board's release of mitigation funds previously dedicated to the window replacement.

Selectman Rutan moved the Board vote to approve expenditure from the Loop/Avalon Bay Mitigation account in the amount of \$249,600 for the purpose of funding the town's share of the Melican Middle School Green Repair Project under the MSBA's Green Repair Program. This amount, in conjunction with the \$180,000 previously approved at the January 10, 2011 Board of Selectman meeting, will be combined and transferred to the Capital Project Fund for the purposes described in Article 28 of the 2011 Annual Town Meeting Warrant and will be used in lieu of any such borrowing approved at Town Meeting; Selectman Bakstran seconded the motion; all members voted in favor.

Selectman Amberson moved the Board vote to approve expenditure from the Loop/Avalon Bay Mitigation account in the amount of \$150,000 for the purpose of replacing the roof at Peaslee School. This amount will be transferred to the Capital Project Fund for the purposes described in Article 27 of the 2011 Annual Town Meeting Warrant and will be used in lieu of any such borrowing approved at Town Meeting; Selectman Pantazis seconded the motion; all members voted in favor.

6:55 p.m. - TOWN MEETING PREPARATION

The Board briefly discussed last minute details for the Annual Town Meeting.

ADJOURNMENT

Selectman Amberson moved the Board vote to adjourn; Selectman Rutan seconded the motion; all members voted in favor.

Meeting adjourned at 7:00 p.m.

Respectfully submitted,

Diane M. Wackell
Executive Assistant
to the Board of Selectmen

Documents used during meeting:

1. April 25, 2011 Meeting Agenda.
2. Information Packet - Common Victualler License.
3. Collective Bargaining Agreement - Firefighters Local 3057.
4. Information Packet - Clarification of Record for Dog Hearing Proceeding.
5. Information Packet - Release of Mitigation Funds.